

Local Government Grant Program Performance and Accounting Summary Report

Fiscal Year 2010

Annual Report
To the
Litter Control and Recycling Fund Advisory Board



Prepared by the
Department of Environmental Quality

December 2010

Introduction

The Commonwealth of Virginia collects three taxes to support litter prevention and recycling program activities in Virginia. The three taxes are comprised of a beer and wine coolers tax, a soft drink tax, and a retail establishment fixed fee of \$10 or \$25, and are collectively referred to as the "litter taxes." The revenues collected through these taxes are deposited in the Litter Control and Recycling Fund (Fund). The annual uses of these funds as specified in legislation are:

- 95% - No-match grants to localities (Local Government Grants); and
- 5% - Grant administrative costs - Department of Environmental Quality (DEQ).



King William County Litter Cleanup

For Fiscal Year 2010 **\$1,524,694** was collected as revenue.

The guidelines for these grants are overseen by the Litter Control and Recycling Fund Advisory Board (Board) and DEQ provides for the administration of the annual grants. The Board meets at least two times each year to track the status of the Fund and the progress of the annual grant programs. The Board is appointed by the Governor and consists of five members as follows:

- Three (3) members shall represent persons paying the taxes which are deposited into the Fund and shall include one member appointed from nominations submitted by recognized industry associations representing retailers; one member appointed from nominations submitted by recognized industry associations representing soft drink distributors; and one member appointed from nominations submitted by recognized industry associations representing beer distributors.
- One member shall be a local litter or recycling coordinator.
- One member shall be from the general public.

At the conclusion of each grant year, the Local Government Grant recipients must submit Performance and Accounting Reports to DEQ on the activities and expenses for which the grant funds were used. The purpose of this report is to summarize the information submitted in the Performance and Accounting Reports for Fiscal Year 2010. The data contained in this report was compiled from the information submitted by the grant recipients and certified by one of their authorized agents.

Funding Summaries for Fiscal Year 2010

In Fiscal Year 2010, **\$1,514,879** was disbursed from the Fund to 306 localities, representing 137 single governments and 51 co-ops.

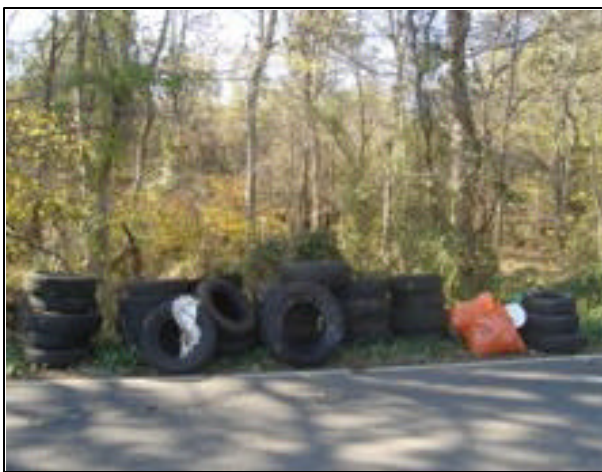
Many programs utilize other sources of funds to augment their grant award. The table below lists the Other Fund Sources and totals reported for Fiscal Year 2010.

All Other Fund Sources	Fiscal Year 2010
Local Cash	\$8,598,555
Private Sector Cash	\$ 766,790
Other Cash	\$ 289,831
Total	\$9,655,176

In addition to cash, a number of programs rely upon in-kind services to carry out their program activities. The next table lists the sources and total value of the in-kind services reported for Fiscal Year 2010.

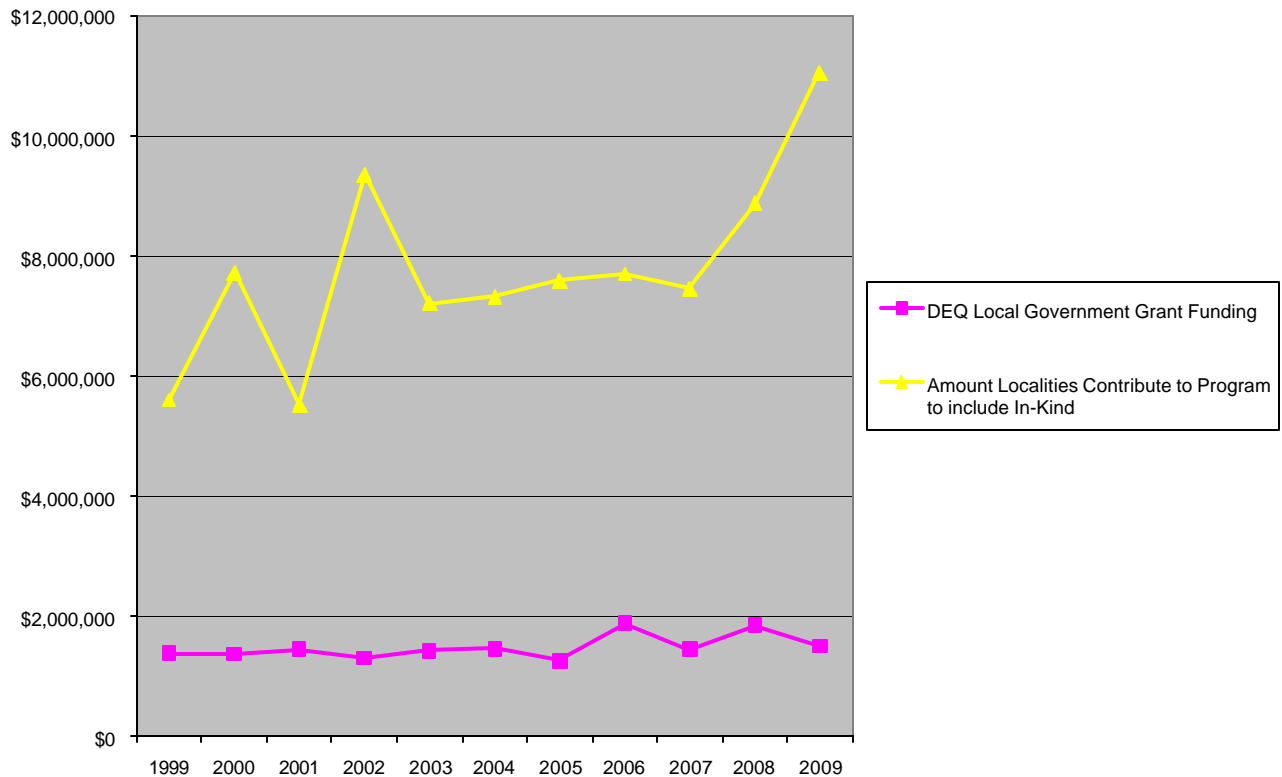
All Other Fund Sources (In-Kind)	Fiscal Year 2010
Local In-Kind	\$1,054,549
Private In-Kind	\$ 247,117
Other In-Kind	\$ 105,124
Total	\$1,406,790

The information above indicates that in Fiscal Year 2010, local governments matched the **\$1,514,879** awarded in grant funds with **\$11,061,966** from other sources of funds and in-kind services. This represented a funding match of **730%**. The chart on the next page illustrates the impressive cash and in-kind value match to the litter grant funds awarded for local government programs.



Spotsylvania County- Left: Shows tires that were collected from wooded area. Above: A row of litter bags lined up neatly and are awaiting collection in Spotsylvania County.

Local Program Match Over \$11 Million



Note: The chart shows the money collected in Fiscal Year 2009. The Funds that were collected at the end of Fiscal Year 2009 were disbursed and reported on in Fiscal Year 2010.

The chart shows that the local government matches to the DEQ litter grants increased by *more than 2 million dollars* since the previous cycle. Although local government matches tend to increase in small increments, a few of the governments reported significantly higher figures in some categories, which resulted in the cumulative overall increase. For example, under private sector cash, one co-op reported \$7,500 in Fiscal Year 2009. In Fiscal Year 2010, the co-op reported \$305,000. The reason given for this increase was that the co-op had taken over street cleaning for the localities and now manages the budget for prison labor. Another locality reported \$7,835 in Fiscal Year 2009 and \$485,065 for Fiscal Year 2010. The litter program manager explained that their figure increased because they added a recycling facility and are now reporting the additional funds received from selling aluminum, cardboard, and plastic.

Expense Summaries for Fiscal Year 2010

For FY 2010, the Litter Prevention & Recycling programs used their grant funds for expenses in the following categories:

Use of Grant Funds	Category Expenditures	% of Use
Salaries, Wages, and Fringe Benefits	\$ 668,442	43%
Essential Supplies	\$ 442,510	28%
Contractual Services	\$ 195,511	12%
Travel	\$ 29,796	2%
Other	\$ 234,977	15%
Total Grant Funds	\$1,571,236*	100%

* The localities accounted for \$1,514,879 and \$56,357 in funds carried over from previous years.

During 2010, the Board reviewed the Grant Application, the Accounting Report, and the Grant Guidelines for improvements. The Fund Board adopted two significant changes:

1. Aligned the Allowable Expenses with federal guidelines; and
2. Eliminated any further carry-forward of funds by localities; grantees must now use all funds during the year awarded.

The General Assembly approved three special projects that were funded from the 2009 carry forward. They included:

- \$28,000 for the Isle of Wight for a Plastic Bag Study;
- \$10,000 for the City of Alexandria for a plastic bag recycling pilot program; and
- \$10,000 for Henry County for two Household Hazardous Waste Collection Days.

These local governments submitted their final reports in the spring of 2010. They each plan to build upon the programs that began with the start-up funds from the special project monies that they received.

Performance Summaries for Fiscal Year 2010

The local Litter Prevention and Recycling Programs may be managed or operated by a single locality (city, county, or town), or by a group of localities (referred to as a "cooperative program") involving, for example:

- A city and one or more counties,
- A county and one or more of the incorporated towns within it, or
- A private, non-profit regional agency that serves two or more localities.

In Fiscal Year 2010, there were **137** single-government applications and **169** local governments represented by **51** co-ops for a total of **188** applications. Litter funds were awarded to **306** out of a possible **324** local governments.

Staffing and Volunteer Support Level:

Most programs have at least one full- or part-time employee who is typically assisted by volunteers. The table below lists the number of employees and hours worked as reported for Fiscal Year 2010.

Employed Staff	Fiscal Year 2010
Number of Employees (Full- & Part-Time)	747
Number of Hours Worked	553,439

Volunteers play a critical role in each program's success. The total number of volunteer hours worked in Fiscal Year 2010 is shown in the table below.

Volunteers	Fiscal Year 2010
Number of Hours Worked	352,957

At a standard rate of **\$20.93** per hour, the value of the service provided by volunteers during Fiscal Year 2010 was **\$7,387,390**.

Clean Ups:

Each year, local programs sponsor a variety of clean-up programs where volunteers donate their time to clean up areas where litter is present or where illegal dumping of solid waste has occurred. A total of **7,877** clean-up events, utilizing a total of **73,785** volunteers, cleaned **30,509** cubic yards of litter in Fiscal Year 2010.

Youth Education:

The majority of local programs included a youth education component. These activities included presentations and workshops in schools, involvement in "Ecology Clubs" and other educational events such as Earth Day celebrations. Last year, the Local Government Grant recipients reported that **2,428** presentations, workshops, or other educational events for young people were conducted. The total number of youth attending these activities was reported as **111,243**. The total number of Ecology Clubs reported for FY 2010 is **148** with **4,035** members.

Public Education (Not Reported as Youth Education):

Community outreach is a major component of many of the local litter and recycling programs. Community outreach activities may include booths, presentations, and unstaffed displays, such as bulletin boards and posters. Litter and recycling program managers reported that they conducted **661** workshops with an estimated **34,784** people in attendance. There were **397** staffed displays or events that were viewed by approximately **552,831** people. Program managers reported that in FY 2010 there were **602** unstaffed displays in Virginia.

There were no significant changes in the number of employees, volunteers and hours worked, cleanups conducted, youth education, and public education as compared to the 2009 report.

Assign-A-Highway Programs:

The Assign-A-Highway program continued as a litter prevention/clean-up initiative in the Commonwealth. Under this program, a reprobationer judges offer probationers the opportunity to work with the locality's litter program to clean up assigned sections of roads and highways during their probationary period. For FY 2010, grantees reported the following information on this and other similar programs:

<i>Assign-A Highway Program</i>	
Number of Probationers in Programs	6,574
Number of Road Miles Cleaned	14,746
Total Cubic Yards of Litter Collected	9,965

Program Grant Funding Allocations: **

Local governments that received grants for FY 2010 were asked to estimate the percentage of their grant funds used specifically for the litter prevention program activities and the percentage of their grant funds used specifically for recycling program activities. The information provided is as follows:

% of grant funds used for litter prevention program activities (value of this allocation)	57%
% of grant funds used for recycling program activities (value of this allocation)	43%

**It should be noted that the percentage of funding utilized for litter and recycling is subjectively based upon estimates provided by the grant recipients. These percentages also are based only on the grant funds awarded to localities by DEQ. This percentage of funding does not take into account any other monies that the local governments may have received from other sources or had budgeted for these programs from their general operation funds.

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Dash for Trash, Orange County



Isle of Wight



*Cigarette Butt Litter Prevention Campaign
City of Chesapeake*

To view reports from previous years or obtain additional information about the litter program, go to <http://www.deq.virginia.gov/recycle/programs.html> or contact Sheila Barnett at Sheila.Barnett@deq.virginia.gov or (804)698-4055.